

## General Fund Revenue Summary

Below is a detailed breakdown of revenue sources for the General Fund. Monies that are collected for other funds can be found on the respective pages for those funds.

Property Taxes	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Ad-Valorem M&O Tax	\$388,305	\$414,737	\$410,000
Delinquent Taxes	\$14,008	\$15,000	\$14,000
Penalties & Interest	\$13,412	\$10,000	\$12,200
<b>TOTAL</b>	<b>\$415,725.00</b>	<b>\$439,737.00</b>	<b>\$436,200.00</b>
<b>Non-Property Taxes</b>			
City Sales Tax (1%)	\$121,533	\$120,000	\$120,000
Mixed Drink Tax	\$3,111	\$3,000	\$3,000
<b>TOTAL</b>	<b>\$124,644.00</b>	<b>\$123,000.00</b>	<b>\$123,000.00</b>
<b>Franchise Taxes</b>			
Telephone Franchise	\$8,847	\$9,000	\$8,800
Electric Franchise	\$88,705	\$85,000	\$90,000
Gas Franchise	\$18,428	\$18,000	\$20,000
<b>TOTAL</b>	<b>\$115,980.00</b>	<b>\$112,000.00</b>	<b>\$118,800.00</b>
<b>WMI Host Fees</b>			
WMI Host Fee	\$940,767	\$1,000,000	\$1,200,000
<b>TOTAL</b>	<b>\$940,767.00</b>	<b>\$1,000,000.00</b>	<b>\$1,200,000.00</b>
<b>Permits/Licenses</b>			
Building Permits	\$3,904	\$2,000	\$2,000
Appeal of Variance	\$0	\$100	\$100
Plumbing Permits	\$695	\$250	\$250
Electrical Permits	\$258	\$250	\$250
Sign Permits	\$243	\$250	\$250
Platting/Zoning Fees	\$200	\$175	\$175
Demolition Permits	\$0	\$200	\$200
Mechanical Permits	\$207	\$250	\$250
Occupancy Permits	\$300	\$200	\$200
Fence Permits	\$990	\$50	\$50
Contractor Registration Fees	\$0	\$2,500	\$2,500
Other Licenses	\$0	\$0	\$0
Fire Inspections	\$490	\$100	\$100
<b>TOTAL</b>	<b>\$7,287.00</b>	<b>\$6,325.00</b>	<b>\$6,325.00</b>
<b>Other Agencies</b>			
TLEOSE	\$1,182	\$1,200	\$1,100
CJD Police Grant	\$40,293	\$0	\$0
Library Grant	\$0	\$3,800	\$0
HOME/COPS Grant	\$0	\$0	\$532,000
<b>TOTALS</b>	<b>\$41,475.00</b>	<b>\$5,000.00</b>	<b>\$533,100</b>

<b>General Sales/Service</b>			
Sale of Maps/Documents	\$0	\$100	\$0
Copying Fees	\$1,410	\$1,200	\$1,200
Pavillion/Gazebo Fees	\$0	\$0	\$500
Building Rental	\$0	\$0	\$200
Animal License Fees	\$132	\$0	\$50
Library Late Fees	\$1,240	\$750	\$1,100
Library Memberships	\$1,781	\$1,500	\$1,300
Small Library Grants	\$0	\$0	\$0
Library Lost/Damaged Books	\$129	\$75	\$100
Accident Reports	\$343	\$350	\$350
EMS Fees	\$43,641	\$0	\$1,000
Sale of Fixed Assets	\$6,284	\$1,000	\$5,000
Insurance Refund	\$9,961	\$7,483	\$8,000
Donations	\$4,482	\$4,575	\$4,575
Other Contributions	\$0	\$250	\$0
Credit Card Service Charges	\$0	\$0	\$0
Refunds	\$5	\$0	\$0
Finance/Credit Fees	\$0	\$0	\$0
Misc. Revenues	\$6,854	\$1,000	\$1,000
<b>TOTAL</b>	<b>\$76,262.00</b>	<b>\$18,283.00</b>	<b>\$24,375.00</b>
<b>Fines &amp; Fees</b>			
Animal Adoption Fees	\$0	\$500	\$0
Mowing Fees	\$0	\$0	\$0
Animal Shelter Fees	\$95	\$200	\$50
Municipal Court Fines	\$448,721	\$550,000	\$500,000
Time Payment Fees	\$13,513	\$8,750	\$8,000
Court Security Fund	\$0	\$17,500	\$15,000
Dismissal Fees	\$3,150	\$1,875	\$1,700
Court Costs	\$12,782	\$8,250	\$7,500
Arrest Fees	23,287	\$15,000	\$13,500
Consolidated Court Costs	\$184,704	\$112,500	\$100,000
Defensive Driving Fees	\$9,847	\$6,250	\$5,500
Cash Bond Escrow	\$0	\$0	\$0
State Juror Fee	\$18,133	\$10,625	\$9,500
Judicial Support Fund	\$26,543	\$15,000	\$13,500
State Traffic Fees	\$125,450	\$76,250	\$67,000
Deferred Disposition	\$27,412	\$31,250	\$28,000
Omni Fees Due Omni	\$28,891	\$3,750	\$3,500
Child Safety Fees	\$740	\$1,000	\$900
Omni Fees Due State	\$18,054	\$12,500	\$11,000
Omni Fee	\$3,576	\$3,000	\$28,000

Tech. Fund Fee	\$0	\$31,250	\$28,000
Indigent Defense Fund	\$8,430	\$4,375	\$3,800
Warrant Fees	\$50,285	\$90,000	\$35,000
<b>TOTAL</b>	<b>\$990,626.00</b>	<b>\$999,825.00</b>	<b>\$879,450.00</b>
<b>Recreation</b>			
Golf Course Lease	\$25,000	\$20,000	\$20,000
Soccer Field Revenues	\$0	\$0	\$0
Ball Field Revenues	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$25,000.00</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>
<b>Interest Income</b>			
General Fund	\$816	\$1,000	\$1,000
<b>TOTAL</b>	<b>\$816.00</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>
<b>Transfers In</b>			
Admin Cost Water	\$32,775	\$40,000	\$40,000
Admin Cost Wastewater	\$32,775	\$40,000	\$40,000
Admin Cost 4A	\$3,500	\$3,500	\$3,500
Admin Cost 4B	\$3,500	\$3,500	\$3,500
Ec. Dev. 4A Funding	\$0	\$15,000	\$15,000
Ec. Dev. 4B Funding	\$0	\$15,000	\$15,000
WMI Snr. Services	\$5,200	\$4,800	\$4,800
<b>TOTAL</b>	<b>\$77,750.00</b>	<b>\$121,800.00</b>	<b>\$121,800.00</b>
<b>TOTAL REVENUES WITHOUT TRANSFERS</b>	<b>\$2,738,582</b>	<b>\$2725,170</b>	<b>\$3,342,250.00</b>
<b>TOTAL REVENUES WITH TRANSFERS</b>	<b>\$2,816,332</b>	<b>\$2,846,970</b>	<b>\$3,464,050.00</b>

## General Fund Expense by Department Summary

Below is a chart outlining the total expenses by each department. More detailed information is found on the subsequent pages. This page does not include all of the expenses in the General Fund as there are a few expense categories that are not assigned to the specific departments listed below.

Department	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
City Hall	\$79,735	\$95,075	\$91,425
City Council	\$72,926	\$119,500	\$604,500
Administration	\$223,660	\$228,856	\$255,022
Finance	\$145,023	\$158,626	\$145,569
Code Compliance	\$68,719	\$81,926	\$76,439
Senior Services	\$19,807	\$22,086	\$22,758
Library	\$102,438	\$117,472	\$132,412
Main Street	\$37,767	\$68,285	\$84,887
Fire	\$137,446	\$242,528	\$253,798
EMS	\$168,829	\$44,800	\$45,500
Police	\$793,931	\$817,072	\$907,181
Municipal Court	\$523,967	\$413,700	\$402,975
Animal Control	\$24,633	\$10,502	\$27,895
Information Technology	\$60,346	\$38,991	\$56,447
Street	\$186,204	\$204,780	\$193,840
Parks	\$69,188	\$74,775	\$94,550
<b>TOTAL</b>	<b>\$2,714,619.00</b>	<b>\$2,738,974.00</b>	<b>\$3,395,194</b>

## General Fund Expense by Category Summary

Below is a chart outlining the total expenses by each type of category. More detailed information is found on the subsequent pages.

Category	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel Services	\$1,601,045	\$1,552,389	\$1,636,336
Operations	\$511,946	\$628,330	\$1,152,330
Supplies & Tools	\$35,989	\$46,103	\$43,328
Repairs & Maintenance	\$29,296	\$43,500	\$54,450
Vehicle Maintenance	\$88,921	\$82,900	\$86,450
Capital Expenditures	\$60,676	\$93,000	\$137,600
<b>TOTAL</b>	<b>\$2,327,873.00</b>	<b>\$2,446,222.00</b>	<b>\$3,110,494.00</b>

Transfers	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Transfer to Deep Reserves	\$24,000	\$24,000	\$0
Transfer to Debt Service	\$10,084	\$14,198	\$0
Court Transfer Out	\$386,743	\$292,750	\$284,700
<b>TOTAL</b>	<b>\$420,827.00</b>	<b>\$330,948.00</b>	<b>\$284,700.00</b>

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
TOTAL REVENUES	\$2,816,332	\$2,846,970	\$3,464,050
TOTAL EXPENSES	\$2,743,372	\$2,777,170	\$3,395,194
TOTAL REVENUES MINUS TOTAL EXPENSES	\$72,960	\$69,800	\$68,855

## City Hall Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Operations	\$67,410	\$63,775	\$72,875
Supplies & Tools	\$4,725	\$6,100	\$6,150
Repairs & Maintenance	\$7,600	\$11,700	\$12,400
<b>TOTAL</b>	<b>\$79,735</b>	<b>\$95,075</b>	<b>\$91,425</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
There are no authorized positions in this division.			

### About this Department:

The City Hall Division is an operating fund for the operation of City Hall. It covers items such as utilities, printing, office supplies and insurance.

### FY 2010 Accomplishments:

- Repainted City Hall.
- Installed security camera system.

### FY 2011 Notable Budget Items and Objectives:

- Operations includes the purchase of a new phone system to accommodate the new employees in the building.
- A significant portion of the liability and property insurance for the City is paid out of the Operations.

## City Council Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$3,700	\$3,500	\$3,500
Operations	\$69,226	\$116,000	\$601,000
<b>TOTAL</b>	<b>\$72,926</b>	<b>\$119,500</b>	<b>\$604,500</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Mayor	1	1	1
City Council	5	5	5
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>

### About this Department:

The City Council is responsible for setting policy and general direction of the City of Ferris. Each council person and the mayor are elected to two year terms and are elected at-large.

### FY 2010 Accomplishments:

- Successfully renegotiated Host Fee agreement with Waste Management, increasing General Fund revenues by 7%.
- Approved the renovation of a new Council Chambers and Court Facility.
- Approved construction of a new 7,200 square foot library facility.
- Approved construction and renovation of two baseball fields at Mutz Park.
- Purchased Ipads and transitioned to paperless agendas.

### FY 2011 Notable Budget Items and Objectives:

- Operations is substantially higher this year due to a \$500,000 HOME Grant.
- Operations include the continued quarterly mailing of a City Newsletter.
- Operations have decreased primarily due to a reduction of legal services and small tort claims.

## Administration Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$205,251	\$211,356	\$234,422
Operations	\$18,400	\$15,600	\$18,700
Supplies & Tools	\$9	\$1,400	\$1,400
Capital Expenses	\$0	\$500	\$500
<b>TOTAL</b>	<b>\$223,660</b>	<b>\$228,856</b>	<b>\$255,022</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
City Manager	1	1	1
City Secretary	1	1	1
City Manager's Secretary	1	1	1
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>

### About this Department:

The Administration division handles the day to day operations and management of the City. This department is responsible for administering and implementing the policies that are adopted by the City Council.

### FY 2010 Accomplishments:

- Oversaw the renovation of the new Council Chambers
- Moved four employees into the current City Hall, increasing efficiencies
- Overseeing the ongoing construction of the new Public Library and renovation of two baseball fields
- Implemented new Mass Notification Emergency Calling system to notify residents of severe weather and other important events.
- Involved in the renegotiation of the WMI Contract.

### FY 2011 Notable Budget Items and Objectives:

- Paint the Pavilion in the downtown area
- Paint all light poles in the downtown area black to better match the new streetscape furniture
- Operations budget is increased due to adding \$3,000 for engineering services
- Previously, the City Secretary was included in a separate budget. That department has been combined into the Administration department going forward.
- Continue to develop measurable performance standards for all departments and positions.

## Finance Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$103,242	\$103,341	\$104,249
Operations	\$36,644	\$43,745	\$33,580
Supplies & Tools	\$2,118	\$3,315	\$2,015
Repairs & Maintenance	\$3,021	\$8,225	\$4,725
Capital Expenses	\$0	\$0	\$1,000
<b>TOTAL</b>	<b>\$145,023</b>	<b>\$158,626</b>	<b>\$145,569</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Finance Director	1	1	1
Accounts Payable Clerk	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>

### About this Department:

The Finance division handles the purchase requisition, purchase order, and payroll processes. This division is also responsible for the bookkeeping and financial records of the City. This department also assists the City Manager and Department Heads in tracking their annual budgets and preparing the budget for the coming year.

### FY 2010 Accomplishments:

- Implemented a new online payment system in the Water Department.
- Hired new Finance Director and trained a new Accounts Payable Clerk.
- Streamlined monthly reporting tool to the City Council.
- Processed over 1,900 Accounts Payable Checks.
- Installed new HVAC units and replaced an aging roof, increasing electric efficiencies.

### FY 2011 Notable Budget Items and Objectives:

- Replace one old desktop computer with a new laptop.
- Repairs and maintenance was abnormally high in the previous budget due to expenses incurred through a grant for replacing the HVAC units in the building.
- Operations budget has decreased due to eliminating the funding for Contract Labor, which has been determined to be non-essential.

## Code Compliance Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$58,415	\$60,701	\$60,733
Operations	\$9,291	\$20,040	\$14,520
Supplies & Tools	\$1,014	\$1,185	\$1,185
<b>TOTAL</b>	<b>\$68,719</b>	<b>\$81,926</b>	<b>\$76,438</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Chief Building Official	1	1	1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>

### About this Department:

The Code Compliance Division is responsible for the regulation of the adopted building, plumbing, electrical, and mechanical Codes of the City of Ferris during all new construction and remodeling projects. This office issues permits for construction and inspections during construction to insure compliance with those adopted regulations. The City of Ferris currently uses the standardized Codes of the "International Code Council." This office is also responsible for the regulation and enforcement of code enforcement issues for nuisances and other non-building code, non-public safety regulations adopted by the City. Under the current structural organization, it is this office which also handles annexation and zoning requests.

### FY 2010 Accomplishments:

- Implemented new software to assist in monitoring and reporting code enforcement violations.
- Notified 85 substandard property owners of the need to bring their property in compliance with the current building codes.
- Drafted and implemented a new Comprehensive Rezoning Plan.

### FY 2011 Notable Budget Items and Objectives:

- Continue to encourage property owners to maintain their property in accordance with the building standards of the City.
- Perform all requested inspections within eight business hours of receipt.
- Perform all plan reviews within a one week period of time after receipt.
- Split the City into 4 zones and patrol each zone thoroughly once per month. Spend minimum of 500 hours annually (average 9.6 hours per week) patrolling city for code violations.
- Perform a minimum of 100 code compliance inspections.

## Senior Services Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$9,275	\$10,848	\$11,520
Operations	\$5,329	\$6,000	\$6,000
Supplies & Tools	\$4,191	\$4,488	\$4,488
Vehicle Maintenance	\$563	\$750	\$750
<b>TOTAL</b>	<b>\$19,807</b>	<b>\$22,086</b>	<b>\$22,758</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Senior Services Director	0.5	0.5	0.5
<b>TOTAL</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>

### About this Department:

The Senior Services division operates a Senior Services Center located at 603 N. Church. The division provides freshly cooked hot lunch to approximately 20 seniors three days a week on Monday, Wednesday, and Friday. In addition to that, on those days when lunch is served, many of the seniors remain after lunch to socialize with each other and engage in a number of recreational activities such as cards, dominoes, checkers, chess, and other games.

### FY 2010 Accomplishments:

- Provided lunchtime meals to approximately 20 senior citizens 3 days a week.
- Provided transportation to senior citizens around town as necessary.

### FY 2011 Notable Budget Items and Objectives:

- Continue to provide lunch to all interested senior citizens 3 days a week.
- Continue to provide transportation to senior citizens around town as necessary.

## Library Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$71,383	\$81,907	\$79,587
Operations	\$26,314	\$30,190	\$44,075
Supplies & Tools	\$2,803	\$3,200	\$4,150
Repairs & Maintenance	\$1,938	\$2,175	\$4,600
<b>TOTAL</b>	<b>\$102,438</b>	<b>\$117,472</b>	<b>\$132,412</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Library Director	1	1	1
Librarian	1	1	0
Part Time Librarian	1	2	3
<b>TOTAL</b>	<b>3</b>	<b>4</b>	<b>4</b>

### About this Department:

The Library division is responsible for a collection that includes over 13,000 books and 1,400 videos. The Library also has five public computers with internet access. This division is also responsible for several popular children's programs during the summer and G.E.D. classes at various times throughout the year.

### FY 2010 Accomplishments:

- Began construction on a new 7,200 square foot library facility to replace the existing 1,200 square foot facility.
- Added over 1,100 books and 150 videos to the library collection.
- Circulated over 28,000 items.
- Had over 22,000 visits.
- Sponsored G.E.D. course.

### FY 2011 Notable Budget Items and Objectives:

- Display the Grace McKnight Genealogy collection in the Genealogy room at the new library.
- Increase operating hours from 33 per week to 37 per week.
- Purchase a new scanner that will better serve the needs of the public.
- Increase patron visits by 5%.
- Operations budget is increased due to the need for new furniture for new library facility and increased utilities and cleaning costs.

## Main Street/Economic Development Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$25,981	\$50,585	\$55,097
Operations	\$10,602	\$15,750	\$26,800
Supplies & Tools	\$1,184	\$1,950	\$2,190
Capital Equipment	\$0	\$0	\$800
<b>TOTAL</b>	<b>\$37,767</b>	<b>\$68,285</b>	<b>\$84,887</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Main Street Director	0.5	1	1
<b>TOTAL</b>	<b>0.5</b>	<b>1</b>	<b>1</b>

### About this Department:

The City of Ferris became a member of the Texas Historic Commission's Main Street Program in 1997. The Main Street Advisory Board assists the Ferris Downtown Association, the local business organization, with its two recurring annual festivals in the historic downtown area: Christmas on the Square, and the spring-time Ferris Brick Festival, a celebration of the city's past. With assistance from the Texas Historic Commission, the Main Street group has been instrumental in providing guidance concerning period architecture of the Downtown area. This department is also responsible for economic development in the City.

### FY 2010 Accomplishments:

- Obtained a \$100,000 grant from Major League Baseball for the renovation of two baseball fields.
- Worked with a developer to recruit a new 11,000 square foot strip center.
- Developed the Downtown Architecture recommended Design Guidelines.
- Implemented a Grant Program to encourage business owners to restore and improve their building facades.
- Assisted in the design and implementation of the downtown furniture and streetscape improvements.

### FY 2011 Notable Budget Items and Objectives:

- Conduct a retail study to identify businesses that would be a good fit for the City.
- Replace one old desktop computer with a new laptop.
- Purchase promotional signs, including various types of signage, to promote activities and development within the City.

## Fire Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$77,149	\$170,113	\$137,533
Operations	\$22,234	\$35,165	\$33,615
Supplies & Tools	\$1,180	\$1,200	\$1,300
Repairs & Maintenance	\$2,676	\$2,350	\$6,350
Vehicle Maintenance	\$34,208	\$33,700	\$34,200
Capital Equipment	\$0	\$0	\$40,800
<b>TOTAL</b>	<b>\$137,446</b>	<b>\$242,528</b>	<b>\$253,798</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Fire Chief	1	1	1
Full Time Firefighter	0	1	1
Part Time Firefighter	0	3	3
<b>TOTAL</b>	<b>1</b>	<b>5</b>	<b>5</b>

### About this Department:

The Fire division is responsible for responding to emergency calls that involve vehicle accidents, fires and certain medical calls. This division is also responsible for recruiting, training and funding several initiatives for the Ferris Volunteer Fire Department.

### FY 2010 Accomplishments:

- Recruited 15 new volunteers to the Volunteer Fire Department.
- Sent four volunteers to the Texas A&M fire school.
- Held an ECA training course for 11 volunteers.
- Providing First Response assistance to Careflite on Priority 1 and Priority 2 medical calls.

### FY 2011 Notable Budget Items and Objectives:

- Replace old repeater with a new narrow band repeater (required by law prior to January 1, 2013).
- Replace all mobile and portable radios with narrow-band compliant radios.
- Replace one old laptop computer with a new laptop.

## EMS Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$130,126	\$0	\$0
Operations	\$28,168	\$44,150	\$45,500
Supplies & Tools	\$6,422	\$50	\$0
Repairs & Maintenance	\$839	\$600	\$0
Vehicle Maintenance	\$3,277	\$0	\$0
<b>TOTAL</b>	<b>\$168,829</b>	<b>\$44,800</b>	<b>\$45,500</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Part Time EMT	15	0	0
<b>TOTAL</b>	<b>15</b>	<b>0</b>	<b>0</b>

### About this Department:

The EMS division previously provided ambulance service on a part-time basis utilizing part-time employees. In 2009, this service was contracted out to Careflite. Current expenditures for this department include contract services to Careflite and a small amount of monies to fund necessary first response supplies. The Ferris Volunteer Fire department assist by providing First Response as necessary.

### FY 2010 Accomplishments:

- Trained 11 volunteers in an ECA school.

### FY 2011 Notable Budget Items and Objectives:

- Fund the maintenance agreement on a heart monitor to put on the First Response truck.

## Police Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$648,335	\$678,612	\$732,856
Operations	\$45,448	\$49,020	\$53,625
Supplies & Tools	\$5,528	\$7,465	\$7,725
Repairs & Maintenance	\$4,572	\$9,275	\$23,775
Vehicle Maintenance	\$44,525	\$37,700	\$37,400
Capital Expenses	\$45,525	\$35,000	\$51,800
<b>TOTAL</b>	<b>\$793,931</b>	<b>\$817,072</b>	<b>\$907,181</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Police Chief	1	1	1
Investigator	1	1	1
Sergeant	1	1	1
Patrol Officer	6	6	7
Dispatcher	4	4	4
Part Time Dispatchers	4	4	4
Secretary	0	0.5	0.5
<b>TOTAL</b>	<b>17</b>	<b>17.5</b>	<b>18.5</b>

### About this Department:

The Police division provides twenty-four hour police service within the incorporated city limits. This division is staffed by sworn officers and civilians. It is the objective of this division to respond to emergency calls and enforce the law.

### FY 2010 Accomplishments:

- Purchased a new police vehicle.
- Received a state grant to cover the entire personnel cost of a new officer for 3 years.
- Hired new part-time clerical position.

### FY 2011 Notable Budget Items and Objectives:

- Personnel is substantially increased due to a COPS Hiring grant that was received from the Federal Government to add one new patrol officer.
- Replace old repeater with a new narrow band repeater (required by law prior to January 1, 2013).
- Purchase new patrol vehicle.
- Replace bullet-proof vests.
- Purchase two new radar detectors to assist in traffic safety and enforcement.

## Municipal Court Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$90,248	\$72,675	\$73,925
Operations	\$42,408	\$43,700	\$42,250
Supplies & Tools	\$3,214	\$2,825	\$1,750
Repairs & Maintenance	\$950	\$1,750	\$150
Transfers to State	\$386,743	\$292,750	\$284,700
Capital Expenses	\$403.85	\$0	\$200
<b>TOTAL</b>	<b>\$523,967</b>	<b>\$413,700</b>	<b>\$402,975</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Court Clerk	3	2	2
<b>TOTAL</b>	<b>3</b>	<b>2</b>	<b>2</b>

### About this Department:

This division is responsible for providing fair, impartial and timely adjudication of misdemeanor fine only offenses committed in the City. This division must schedule offenders to appear before the court, adjudicate the trial, collect fines from guilty offenders, and issue warrants of arrest.

### FY 2010 Accomplishments:

- Reduced staffing from 3 to 2 employees.
- Transitioned to a paperless system ticket and warrant system.
- Became current on issuing all warrants.
- Processed 5,600 tickets.
- Processed over \$700,000 dollars in fines and fees.

### FY 2011 Notable Budget Items and Objectives:

- Continue to remain current on issuing all warrants.
- Process all tickets within two days of receipt.
- Upgrade webpage to provide more accurate and timely information to violators.
- Upgrade phone system to increase efficiencies in court.

## Animal Control Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$8,347	\$1,277	\$18,920
Operations	\$9,740	\$6,850	\$6,250
Supplies & Tools	\$408	\$525	\$725
Repairs & Maintenance	\$3,647	\$300	\$100
Vehicle Maintenance	\$986	\$1,550	\$1,900
Capital Expenses	\$1,507	\$0	\$0
<b>TOTAL</b>	<b>\$24,633</b>	<b>\$10,502</b>	<b>\$27,895</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Animal Control Officer	1	0	0.5
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>0.5</b>

### About this Department:

The Animal Control is responsible for patrolling for loose animals and adopting out or transferring animals in its possession. Currently, the duties of this division are split between the Chief Building Official, a Streets Laborer and two Utility Laborers. Most of the animals that are taken in are transferred to the SPCA of Dallas within two weeks.

### FY 2010 Accomplishments:

- Painted floors to meet State regulations on Animal Shelters.
- Took in over 200 animals.
- Purchased new tires for ACO truck.
- Trained one new employee in the ACO function.

### FY 2011 Notable Budget Items and Objectives:

- Hire one new part-time animal control officer
- Send one employee to get certified as an Animal Control Officer.

## Information Technology Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$32,240	\$26,236	\$40,692
Operations	\$28,106	\$12,705	\$15,705
Supplies & Tools	\$0	\$50	\$50
<b>TOTAL</b>	<b>\$60,346</b>	<b>\$38,991</b>	<b>\$56,447</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
IT Director	0	0.5	0.75
<b>TOTAL</b>	<b>0</b>	<b>0.5</b>	<b>0.75</b>

### About this Department:

The IT division provides for computer services to all of the other functioning divisions of the City. The department is responsible for the operation and maintenance of personal computers used by City employees as personal, individual productivity enhancement devices as well as mainframe or networked computers that are used by systems that are used to generate coordinated reports and activities such as accounting, billing, and record keeping. This department is also responsible for repairs to existing equipment and research and advice for future computer hardware and software acquisitions. Training at the user level is also a function of this division.

### FY 2010 Accomplishments:

- Installed new server at City Hall.
- Transitioned the Court to a paperless system.
- Transitioned City Council agendas and documents to a paperless system.
- Installed a “shared drive” for all city users, allowing easier sharing of documents and reports amongst departments.
- Converted to a digital recording system for all official meetings.

### FY 2011 Notable Budget Items and Objectives:

- Purchase five new computers to replace outdated computers.
- Install an internet filter on all City Computers to control access to certain types of websites.
- Increase number of hours for IT position from 25 to 32 hours per week (necessary due to technology advancements made by the City).
- Install new computers from grant at the new library facility.

## Street Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$103,908	\$81,240	\$83,305
Operations	\$62,726	\$62,540	\$53,335
Supplies & Tools	\$1,621	\$9,175	\$6,950
Repairs & Maintenance	\$0	\$125	\$150
Vehicle Maintenance	\$4,709	\$7,700	\$7,600
Capital Expenses	\$13,241	\$44,000	\$42,500
<b>TOTAL</b>	<b>\$186,204</b>	<b>\$204,780</b>	<b>\$193,840</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Street Laborer	3	2	2
<b>TOTAL</b>	<b>3</b>	<b>2</b>	<b>2</b>

### About this Department:

It is the responsibility of this division to provide maintenance and repairs to the streets and traffic signs of the City. In addition, this division is responsible for the maintenance for the storm drainage ditches and piping throughout the City that carries away storm water following a rain event. This division provides painted markings on streets and curbs when appropriate, installs and repairs street signs, repairs authorizes traffic control signs, and mows City owned property. The division will repair cracks and potholes in streets within the City and will coordinate major improvements to streets and drainages when they are funded and when they occur. The division is responsible for keeping storm drainage ditches adequately open and in a good state of repair so that the ditches are well maintained.

### FY 2010 Accomplishments:

- Mowed 35 acres of city property weekly or bi-weekly during the mowing season.
- Repaired 5 street failures where concrete had been sinking.
- Replaced the approach at Ewing and FM664 with a new concrete drive.

### FY 2011 Notable Budget Items and Objectives:

- Mow 35 acres of city property weekly or bi-weekly during the mowing season.
- Begin a program of regular ditch clean-up
- Repair 8 street failures during the course of the year.

## Parks Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$32,998	\$0	\$0
Operations	\$29,905	\$63,100	\$84,500
Supplies & Tools	\$1,575	\$3,175	\$3,250
Repairs & Maintenance	\$4,056	\$7,000	\$6,800
Vehicle Maintenance	\$655	\$1,500	\$0
<b>TOTAL</b>	<b>\$69,188</b>	<b>\$74,775</b>	<b>\$94,550</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Street Laborer	1	0	0
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>0</b>

### About this Department:

Currently this division has no full-time employees and its operations are supervised by the Director of Public Works. The budget for the division provides for the payment of contractual services such as electric service at the ballpark and contract mowing at various locations in the City. The budget also provides for supplies and material needed to maintain the various park sites within the City Limits. The actual physical labor of maintaining the parks is accomplished by employees in other divisions doing this work as an additional duty.

### FY 2010 Accomplishments:

- Successfully contracted out the mowing of 46 acres of land, resulting in savings of over \$45,000 and increased performance and efficiency.
- Began renovations on two baseball fields at Mutz Park.

### FY 2011 Notable Budget Items and Objectives:

- Continue the contract mowing for 46 acres.
- Finish renovations at Mutz Park.

## Utility Fund Revenues

Revenues	ACTUAL 2009-2010	BUDGETED 2010-2011	BUDGETED 2011-2012
Customer Service Fees	\$1,450	\$0	\$1,200
Penalties & Late Charges	\$15,929.03	\$16,000	\$16,000
Reconnect Fees	\$0	\$2,500	\$2,500
Return Check Fees	\$396	\$350	\$350
Bond Proceeds	\$0	\$6,000	\$0
Sale of Fixed Assets	\$0	\$1,000	\$500
Interest Income	\$339	\$1,000	\$400
Water Sales	\$569,543	\$647,000	\$575,000
Water Tap Fees	\$1,838	\$500	\$1,500
Meter Set Fees	\$250	\$3,500	\$500
Service Charges	\$4,759	\$700	\$1,500
Wastewater Sales	\$403,546	406,000	\$405,000
Ind. Pre-treatment Fees	\$5,888	\$10,000	\$10,000
Wastewater Taps	\$0	\$1,500	\$0
Misc. Revenues	\$14,398	\$1,000	\$2,000
Grant Proceeds	\$0	\$0	\$350,000
<b>TOTAL</b>	<b>\$1,018,336.03</b>	<b>\$1,097,050.00</b>	<b>\$1,363,950.00</b>

Below is a chart outlining the fund balances for the Utility Fund as well as the total available revenues. Fund balance is the amount that is carried forward from one year to the next. Total available revenues is the total of the fund balance and the annual revenues.

	ACTUAL 2009-2010	BUDGETED 2010-2011	BUDGETED 2011-2012
Fund Balance	\$75,000	\$100,000	\$300,000
Total Available Revenues	\$1,093,336	\$1,206,250	\$1,663,950

## Utility Fund Division

EXPENDITURES	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Personnel	\$256,783	\$249,145	\$253,777
Operations	\$558,888	\$604,402	\$928,065
Supplies & Tools	\$15,254	\$28,450	\$23,950
Repairs & Maintenance	\$2,524	\$18,300	\$13,300
Vehicle Maintenance	\$10,965	\$18,080	\$18,000
Capital Expenses	\$0	\$37,200	\$0
<b>TOTAL</b>	<b>\$844,414.00</b>	<b>\$955,577.00</b>	<b>\$1,237,091</b>

AUTHORIZED POSITIONS	FY 2009-2010	FY 2010-2011	FY 2011-2012
Public Works Director	1	1	1
Utility Foreman	1	1	1
Utility Laborer	2	2	2
Utility Billing Clerk	1	1	1
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>

### About this Department:

This division is responsible for the production, purchase, and transmission of water within the city. It is also the responsibility of this department to collect and coordinate the treatment of wastewater and bill for all of the above listed services.

### FY 2010 Accomplishments:

- Replaced major components of two water wells
- Replaced sewer line underneath new baseball fields
- Received \$350,000 grant for the replacement of man-holes in town (work to begin in next budget year).

### FY 2011 Notable Budget Items and Objectives:

- Begin work on replacing 175 manholes through grant proceeds
- Replace older minor sewer and water lines as necessary

## Other Funds

### Debt Service Division:

This fund pays the annual general fund debt. The revenues are collected from tax proceeds. The 2011 bond issue is not part of this fund, it is paid out of the Methane Fund.

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$0	\$0	\$0
Receipts	\$271,321.50	\$274,087	\$270,575
Expenses	\$271,321.50	\$274,087	\$270,575
Ending Fund Balance	\$0	\$0	\$0

### Type A Economic Development Division

This fund is used for specific Economic Development projects. Expenses are higher than usual in the 2010-2011 year due to training that was approved for ATCO.

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$264,843.36	\$317,973.77	\$292,623.77
Receipts	\$66,230.41	\$60,250	\$60,250
Expenses	\$13,100	\$85,600	\$28,100
Ending Fund Balance	\$317,973.77	\$292,623.77	\$324,773.77

### Type B Economic Development Division

This fund is used for “quality of life” Economic Development projects. Expenses in 2010-2011 include: Mutz Park improvements, Council Chambers façade improvement, Downtown Streetscape project, and establishing a grant program for businesses to improve their façade.

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$154,999.98	\$176,483.60	\$20,894.22
Receipts	\$61,323	\$60,250	\$60,250
Expenses	\$39,839.38	\$215,839.38	\$52,852.38
Ending Fund Balance	\$176,483.60	\$20,894.22	\$29,291.84

### Northwest Recreation Division

This division is used for parks improvements in the northwest section of town. 2011-2012 budget uses the remaining funds in this division for improvements at the soccer fields.

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$22,374.45	\$17,374.45	\$20,370
Receipts	\$0	\$0	\$0
Expenses	\$5,000	\$0	\$20,370
Ending Fund Balance	\$17,324.45	\$296,522.15	\$0

### Court Technology Division

This division receives revenues from tickets that must be used to enhance the court technology operations. Expenses in the 2011-2012 budget include a new automated phone system and new phone handsets.

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$83,750.94	\$99,189.99	\$108,748.89
Receipts	\$18,577.95	\$25,100	\$25,100
Expenses	\$3,140	\$15,540	\$8,140
Ending Fund Balance	\$99,188.89	\$108,748.89	\$125,708.89

### Court Security Division

This division receives revenues from tickets that must be used to aid in providing security for the municipal court. Expenses include a bailiff at the court and alarm monitoring services.

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$91,879.36	\$104,762.05	\$103,862.05
Receipts	\$14,082.69	\$14,100	\$14,100
Expenses	\$1,860	\$15,000	\$50,000
Ending Fund Balance	\$104,762.05	\$103,862.05	\$67,962

### Police Awarded Division

This division is used at the sole discretion of the Chief of Police.

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$6,284.86	\$6,323.51	\$18,358.51
Receipts	\$38.65	\$12,035	\$0
Expenses	\$0	\$0	\$0
Ending Fund Balance	\$6,323.51	\$18,358.51	\$18,393.51

## Police Seized Division

This division represents funds that have been seized from criminals but not yet officially awarded to the Police Department.

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$16,800	\$16,903.32	\$15,003.32
Receipts	\$103.32	\$100	\$100
Expenses	\$0	\$2,000	\$0
Ending Fund Balance	\$16,903.32	\$15,003.32	\$15,103.32

## WMI Methane Division

This division receives revenue from the Methane to Electricity plant at the landfill. Expenses in 2011-2012 include the note payment for the debt service on the Mutz Park Reconstruction and new Library Facility.

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$191,656.20	\$303,904.49	\$159,665.11
Receipts	\$179,987.67	\$150,500	\$150,500
Expenses	\$67,739.38	\$294,739.38	\$167,904
Ending Fund Balance	\$303,904.49	\$159,665.11	\$142,261.11

## General Fund Deep Reserves Division

This fund is established to protect the City in the event of an unforeseen emergency.

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$82,995.31	\$107,345.31	\$131,695.31
Receipts	\$24,350	\$24,350	\$500
Expenses	\$0	\$0	\$0
Ending Fund Balance	\$107,345.31	\$131,695.31	\$132,045.31

## Fluid 1 Division

This fund is established to cover water and sewer enhancements in various parts of the City.

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$67,694.24	\$30,096.11	\$30,511.11
Receipts	\$103.98	\$415	\$0
Expenses	\$37,702.11	\$0	\$30,511.11
Ending Fund Balance	\$30,096.11	\$30,511.11	\$0

### Fluid 2 Division

This fund is established to cover water and sewer enhancements in various parts of the City.

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$36,634.76	\$36,699.97	\$36,924.97
Receipts	\$65.21	\$225	\$0
Expenses	\$0	\$0	\$36,924.97
Ending Fund Balance	\$36,699.97	\$36,924.97	\$0

### Water Deep Reserves Division

This fund is established to protect the City in the event of an unforeseen emergency.

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$80,787.52	\$105,284.36	\$129,784.36
Receipts	\$24,496.84	\$24,500	\$500
Expenses	\$0	\$0	\$0
Ending Fund Balance	\$105,284.36	\$129,784.36	\$130,284.36

### 2006 CO Proceeds Division

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$37,008.32	\$37,235.92	\$37,460.92
Receipts	\$227.60	\$225	\$225
Expenses	\$0	\$0	\$0
Ending Fund Balance	\$37,235.92	\$37,460.92	\$37,685.92

### 2011 CO Proceeds Division

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	0	0	\$296,675
Receipts	0	\$1,496,675	\$100,000
Expenses	\$0	\$1,200,000	\$396,675
Ending Fund Balance	0	\$296,675	\$0

### Sanitation Fund

	ACTUAL 09-10	BUDGETED 10-11	BUDGETED 11-12
Beginning Fund Balance	\$0	0	\$0
Receipts	\$9,200	\$9,200	\$9,200
Expenses	\$9,200	\$9,200	\$9,200
Ending Fund Balance	\$0	\$0	\$0